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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0221-0186
MEMORANDUM
23 February 2021

For: **OUA Strand Offices**
OUA Strand Field Coordinators
OUA Strand Employee Organizations

Subject: **SUBMISSION OF PROPOSED LOGOS OR SEALS**

The Office of the Undersecretary for Administration (OUA) instructs all services, bureaus, divisions, and offices/units, including field coordinators and employee organizations, under its strand to submit **proposed logo or seal designs for their respective offices and organizations** for approval of the OUA. **All major programs of OUA strand offices** should also have logos or seals and should be submitted for approval as well.

All proposed designs should be submitted **on or before 15 March 2021 (Monday.)** Please email all proposals to usec.admin@deped.gov.ph with subject heading **[OFFICE/ORGANIZATION/PROGRAM] Proposed Logo/Seal Design** (example: IT OFFICERS Proposed Logo/Seal Design.)

For compliance.



ALAIN DEL B. PASCUA
Undersecretary



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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